

P. 000002

36-12

July 6, 1967

Mr. Joseph Solomon
Emery Roth & Sons
850 Third Avenue
New York, New York 10022



SUBJECT: WORLD TRADE CENTER -- SPECIFICATIONS

Dear Joe,

In order that we all understand the proper procedure for the preparation of WTC Specifications, please be guided by the following.

Consultants will be responsible for the preparation of Technical Specifications. Tishman will prepare the Contractual Specifications, General Condition Specifications, the Form of Proposal, and Information to Bidders.

The Consultants will send their Technical Specifications to Tishman who will review them to insure compatibility with their Specification. Conversely, Tishman will send their Specifications to the Consultant who will review them to insure compatibility with their Technical Specifications.

Tishman will coordinate all Specifications and resolve review comments directly with the Port Authority Law Department (Mr. R. Abrahams) and all Consultants. I will coordinate all Specifications with all other Port Authority staff and resolve their comments.

All changes to the above procedure shall be immediately brought to my attention.

Sincerely,

Herbert A. Tessler
Manager, Project Planning
WTC Planning & Construction Div.

Similar letter sent to: Messrs. R. Baum (JBB), J. Endler (Tishman),
J. Loring (JLIA), L. Robertson (SECR),
A. Schreier (MYA)

bcc: Messrs. R. Abrahams, A. Burton, F. DiPaolo, P. Goz, L. Feld,
P. Frisone, M. Levy, R. Linn, J. McAvey, E. D. Mills,
R. Monti, C. Panero, R. Sullivan, G. Tozzoli, F. Wilken

PG:rt